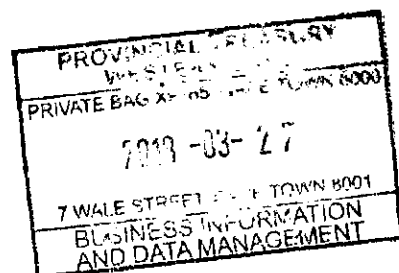


- C.15.5 DRAFT 2018/2019, 2019/2020 AND 2020/2021 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) FOR THE CAPE WINELANDS DISTRICT MUNICIPALITY (CWDM) (5/1/1/10)**
- R.15.5 KONSEP 2018/2019, 2019/2020 EN 2020/2021 MEDIUMTERMYNINKOMSTE-EN-UITGAWE-RAAMWERK (MTIUR) VIR DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT (KWDM) (5/1/1/10)**
- C.15.5 ISICWANGCISO-NKQUBO ESIYILWAYO SESITHUBA ESIPHAKATHI SENGENISO NENKCITHO SOWAMA-2018/2019, 2019/2020 KUNYE NOWAMA-2020/2021 (MTREF) SOMASIPALA WESITHILI SASECAPE WINELANDS (CWDM) (5/1/1/10)**







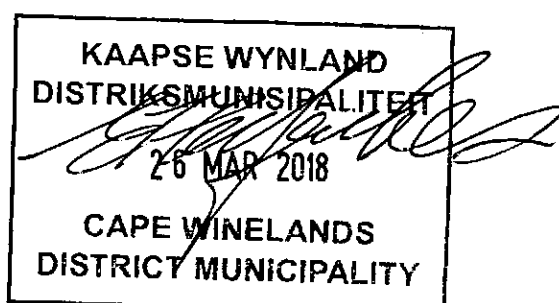
## TABLE OF CONTENTS

### PART 1

- A. Mayors Report
- B. Resolutions
- C. Executive Summary
- D. High Level Summary
- E. Annual Budget Tables (Budget and Reporting Regulations – Schedule A)

### PART 2

- A. Overview of Cape Winelands District Municipality
  - Political Structure
  - Administration
- B. Legislative environment
- C. Overview of annual budget process
- D. Overview of alignment of annual budget with the Integrated Development Plan (IDP)
- E. Overview of budget related policies
- F. Overview of key budget assumption
- G. Expenditure on allocation and grant programmes
- H. Allocations and grants made by the municipality
- I. Councilor and board member allowances and employee benefits
- J. Monthly targets for revenue, expenditure and cash flow
- K. Contracts having future budgetary implications
- L. Detail Capital Budget 2015 – 2018
- M. Legislation Compliance
- N. Other Supporting Documents
- O. Quality Certificate



**PART 1**

**A: MAYORS REPORT**

In preparing this MTREF we considered the input of all communities, stakeholders and organizations in the area of the Cape Winelands District Municipality as contemplated in Chapter 5 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000). The main contributing factors that informed this MTREF are as follows:

- (a) Medium Term Strategic Policy Framework presented by the Minister of Finance in February 2018 as well as provincial budget allocations;
- (b) The State of the Province address by the Premier of the Western Cape;
- (c) State of the Nation Address;
- (d) The National Development Plan that aligns with provincial strategic objectives linked to the CWDM IDP; and
- (e) Alignment of plans and projects with the five local municipalities in our District.

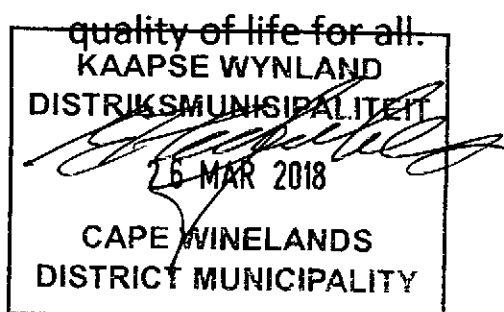
We have a total budget of R1.26 billion for the MTREF period (2018/2019, 2019/2020 and 2020/2021) which must be allocated within our legislative framework to the benefit of the citizens of our region.

The needs of all sectors identified during the public participation process of the Cape Winelands District Municipality were accommodated as far as possible taking into account our legislative mandate and financial viability. Some new projects were added to the budget to stimulate economic growth in the region which will give effect to job creation. At the same time the needs of the poorest of the poor were specifically addressed in our projects and significant amounts are allocated in the budget for this purpose.

The Cape Winelands District Municipality will receive the following subsidies and transfers during the MTREF period:

|           |              |
|-----------|--------------|
| 2018/2019 | R354 241 500 |
| 2019/2020 | R351 731 062 |
| 2020/2021 | R370 290 303 |

Local Economic Development is an objective of district municipalities and it creates a conducive environment for economic development which in turn reduces poverty. In this regard the Cape Winelands District Municipality utilizes tourism and sport projects to unlock opportunities of economic development and to contribute to the creation of opportunities to provide a better



Our core functions of which Firefighting, Environmental Health and Disaster Management receive significant amounts of money in the budget, render a valuable service to the community and act as the flagships for the services of our district.

The Cape Winelands District Municipality achieved its fourth clean audit in the 2016/2017 financial year. I must commend the Municipal Manager, CFO, officials and councillors for their hard work to achieve this. Many people and organisations have complimented us on our achievements through the past four years. In creating a better environment for all our citizens, we were awarded runner-up for the greenest municipality in the province.

Despite the financial challenges encountered by district municipalities in the country, our municipality is financially sound and sustainable, thanks to the exceptional financial stewardship of our council and administration.

**SUMMARY OF THE BUDGET**

The total operating and capital expenditure budget appropriation over the 2018/2019 to 2020/2021 MTREF illustrates as follows:

|                       | 2017/2018<br>R     | 2018/2019<br>R     | 2019/2020<br>R     | 2020/2021<br>R     | Total MTREF<br>R     |
|-----------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| Operating Expenditure | 369,930,794        | 379,511,053        | 374,684,315        | 396,757,056        | 1,150,952,424        |
| Project Expenditure   | 31,917,538         | 25,596,147         | 25,047,047         | 25,047,047         | 75,690,241           |
| <b>Sub Total</b>      | <b>401,848,332</b> | <b>405,107,200</b> | <b>399,731,362</b> | <b>421,804,103</b> | <b>1,226,642,665</b> |
| Capital Expenditure   | 20,320,170         | 31,430,870         | 27,814,595         | 18,075,100         | 77,320,565           |
| <b>Total Budget</b>   | <b>422,168,502</b> | <b>436,538,070</b> | <b>427,545,957</b> | <b>439,879,203</b> | <b>1,303,963,230</b> |

The following cost containment measures were implemented:

- Reduced overseas and local travel
- Reduced catering at official functions and meetings
- Improved prioritisation of expenditure
- Heeding the guidelines of National Treasury Circulars numbers 74 and 75.
- Reduced travel and subsistence expenditure

Reflecting on the progress made by the DM thus far, I must compliment the Council for the manner in which it conducts its work, minding the ever present fact of savings in a tight economic climate.

KAAPSE WYNLAND  
DISTRIKSMUNISIPALITEIT  
*[Signature]*  
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## FROM THE MAYOR'S DESK

### EXTERNAL RELATIONS:

The Cape Winelands District Municipality actively peruses the creation of co-operative partnerships and agreements with key stakeholders to stimulate local economic development in the area of the Cape Winelands District Municipality.

The strategic objectives for external relations determined by the Cape Winelands District Municipality are as follows:

- (i) To facilitate economic growth, tourism and investment with predetermined regions;
- (ii) Improve environmental resilience to climate change and to increase sustainability;
- (iii) To develop the necessary skills and best practises through knowledge sharing.

External relations are focus-driven to develop a coherent and sustainable offering for investors, including reputation of our region backed by efficient delivery and service excellence. In order to achieve this goal, the District Municipality through its partnership with WESGRO build on existing networks created with international agencies to ensure we achieve the vision of a Cape Winelands of excellence.

Internationally, we enjoy the co-operation of the department of International Relations which assists in co-ordinating our projects to avoid duplication and unnecessary or wasteful expenditure.

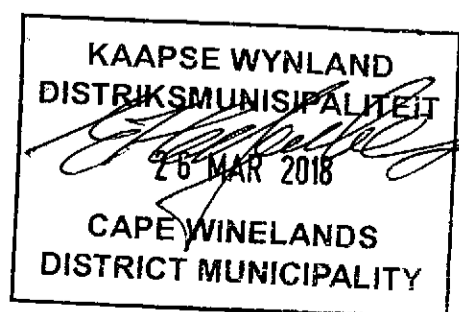
Locally the Cape Winelands District Municipality have a close working relationship with the local municipalities in its area. The district is also represented on various district, provincial and national forums where we meet and exchange information relating to the functioning of our municipality.

### CONCLUSION

This budget is the result of a consultation process with our community, stakeholders and provincial/national departments as well as the collective inputs of all political parties represented in Council with the aim to reduce poverty and to stimulate sustainable economic development.

### B: RESOLUTIONS

The resolution with regard to the approval of the budget will be submitted with the submission of the 2017/2020 MTREF.



## C: EXECUTIVE SUMMARY

The application of sound financial management principles for the compilation of the Municipality's financial plan is essential and critical to ensure that the Municipality remains financially viable and that municipal services are provided sustainably, economically and equitably to all communities.

The Municipality's business and service delivery priorities were again reviewed as part of this year's planning and budget process. The municipality strives to deliver sustainable services to its community without overburdening the consumers with excessive service fees with the key priority of government this year being a "back to basics" approach.

The following strategic risks have been identified during the 2017 annual risk assessment process:

Major risks:

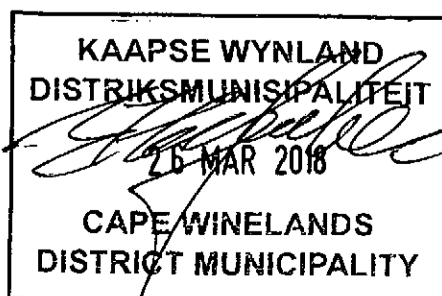
1. Climate change
2. Insufficient ICT Disaster Recovery of data and voice services
3. Inadequate Disaster Risk Management and Business Continuity in Infrastructure
4. Financial viability of the District Municipality
5. Inadequate contract management
6. Inability to retain skilled work force

For each of the above risk areas the municipality has put mitigating measures in place aligned to the specific department in the budget. These measures will be implemented over the MTREF period.

In addressing the key considerations contained in National Treasury's MFMA Circular 89, the following are highlighted in the budget:

- Capital projects were spread out over the MTREF to avoid large fluctuations in spending and ensure that priority is given to projects with high importance
- Tariff increases were kept as low as possible to ensure affordability thereof, whilst keeping in mind the cost of delivering services of a high quality. The proposed tariffs also include the VAT increase
- The municipality recognizes the importance of cash reserves and therefor strives to maintain a current ratio of not lower than 2.1(Current Assets: Current Liabilities)

In view of the aforementioned, the following table is a consolidated overview of the proposed 2017/2018 Medium-term Revenue and Expenditure Framework:





**OPERATING BUDGET:**

| Year      | Expenditure | Income       | Sub Total  | Capital Funding | Surplus(-) /Deficit |
|-----------|-------------|--------------|------------|-----------------|---------------------|
| 2018/2019 | 405,107,200 | -407,425,300 | -2,318,100 | 2,318,100       | 0                   |
| 2019/2020 | 399,731,362 | -404,914,862 | -5,183,500 | 5,183,500       | 0                   |
| 2020/2021 | 421,804,103 | -423,474,103 | -1,670,000 | 1,670,000       | 0                   |

**CAPITAL BUDGET:**

| Year      | Expenditure | Income      | Surplus(-)/Devicit |
|-----------|-------------|-------------|--------------------|
| 2018/2019 | 31,430,870  | -31,430,870 | -                  |
| 2019/2020 | 27,814,595  | -27,814,595 | -                  |
| 2020/2021 | 18,075,100  | -18,075,100 | -                  |

**OPERATING BUDGET – REVENUE**

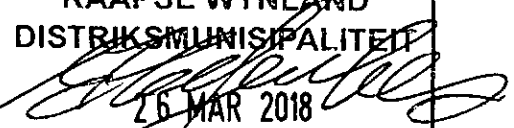
The Cape Winelands District Municipality is reliant on grant funding. . This is as a result of the abolishment of the RSC Levies. The RSC replacement grant only increase with 1.04%, 2.94% and 2.7% over the MTREF period.

The following table reflects the revenue sources for the 2017/2018 and 2018/2019 financial years:

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MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK FOR THE FINANCIAL PERIOD 2018-2021

| Sources of Income                               | 2017/2018              | 2018/2019              | % Inc./- Dec |
|-------------------------------------------------|------------------------|------------------------|--------------|
| Ex Rev. Operational Revenue                     | -340,200.00            | -340,000.00            | -0.06        |
| Ex Rev. Rental Fixed Assets                     | -131,000.00            | -131,000.00            | -            |
| Ex Rev. Agency Services                         | -117,635,343.00        | -121,144,500.00        | 2.98         |
| Ex Rev. Sales Goods and Services                | -891,250.00            | -512,800.00            | -42.46       |
| Ex Rev. Service Charges                         | -100,000.00            | -100,000.00            | -            |
| Ex Rev. Int Divident Rent on Land               | -51,850,000.00         | -51,850,000.00         | -            |
| Non-Ex Rev.                                     | -350,000.00            | -250,000.00            | -28.57       |
| Non-Ex Rev. Transfers & Subsidies               | -232,248,100.00        | -233,128,000.00        | 0.38         |
| - RSC Replacement Grant                         | -220,853,000.00        | -223,157,000.00        | 1.04         |
| - Equitable Share                               | -1,886,000             | -2,057,000             | 9.07         |
| - LG Finance Management Grant                   | -1,250,000.00          | -1,000,000.00          | -20.00       |
| -Financial Management Support: mSCOA            | -280,000.00            |                        | -100.00      |
| -Financial Management Support: Asset Management | -700,000.00            |                        | -100.00      |
| - Fire Services Capacity Grant                  | -800,000.00            | -800,000.00            | -            |
| - CWDM Integrated Transprot Plan                | -900,000.00            | -900,000.00            | -            |
| - Community Development Workers                 | -74,000.00             | -74,000.00             | -            |
| - Audit                                         | -200,000.00            |                        | -100.00      |
| - Performance Management                        | -236,100.00            |                        | -100.00      |
| -Local Government Compliance                    | -96,000.00             |                        | -100.00      |
| - Human Capacity Dev. Grant                     | -590,000.00            | -360,000.00            | -38.98       |
| - Subs. DOW.: Hiring of Toilets                 | -700,000.00            | -700,000.00            | -            |
| - Expanded Public Works Programme               | -1,000,000.00          | -1,391,000.00          | 39.10        |
| - Rural Roads Asset Man, System (Dora)          | -2,683,000             | -2,689,000             | 0.22         |
| Seta Refund                                     | -289,000.00            | -289,000               | -            |
| <b>Total</b>                                    | <b>-403,834,893.00</b> | <b>-407,745,300.00</b> | <b>0.97</b>  |

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 DISTRICT MUNICIPALITY

**OPERATING BUDGET – EXPENDITURE**

The table below illustrates the operating Expenditure for 2017/2018 and 2018/2019 financial years:

| Expenditure Categories         | 2017/2018          | 2018/2019          | %<br>Inc./-Dec. |
|--------------------------------|--------------------|--------------------|-----------------|
| Employee Related Costs         | 200,764,514        | 208,214,415        | 3.71            |
| Remuneration of Councillors    | 11,482,939         | 11,745,588         | 2.29            |
| Operational Cost               | 75,865,772         | 70,022,435         | -7.70           |
| Contracted Services            | 68,487,760         | 62,275,355         | -9.07           |
| Interest Dividend Rent on Land | 8,000              | 8,000              | -               |
| Operating Leases               | 1,029,500          | 1,029,000          | -0.05           |
| Bad Debt Written Off           | 1,369,713          | 5,570,510          | 306.69          |
| Depreciation and Amortisation  | 10,000,403         | 10,000,393         | -0.00           |
| Inventory                      | 23,111,231         | 27,671,804         | 19.73           |
| Transfers and Subsidies        | 9,708,500          | 8,549,700          | -11.94          |
| Gains and Losses               | 20,000             | 20,000             | -               |
| <b>Total</b>                   | <b>401,848,332</b> | <b>405,107,200</b> | <b>0.81</b>     |

**EMPLOYEE RELATED COST**

Employee related costs Increased with 3.71% opposed to the budgeted increase of 6% due to the following:

- Due to the decreasing growth rate of the municipalities income, less vacant positions were budgeted for than in the previous financial year.

Remuneration of Councilors is budgeted for in terms of the Public Office Bearers Act.

**OPERATIONAL COST**

The decrease of 7.7% in Operational Cost is mainly due to the reclassification of items due to the implementation of mSCOA .

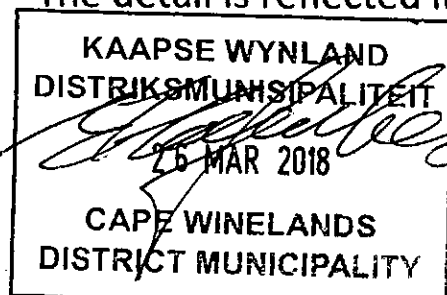
**BAD DEBT WRITTEN OFF**

Due to large outstanding fire services accounts and the possibility that it will impair, the municipality must make provision for this expenditure.

**CAPITAL BUDGET**

The capital budget increase from R20 320 170 in 2017/2018 financial year to R 31 430 870 in 2018/2019 financial year.

The detail is reflected in Annexure "G".



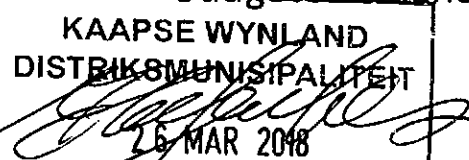
**D: HIGH LEVEL 2018/2019 OPERATING BUDGET SUMMARY PER STRATEGIC OBJECTIVE**

| STRATEGIC OBJECTIVE                                                    | Income              | Expenditure        | -Surplus /Deficit   |
|------------------------------------------------------------------------|---------------------|--------------------|---------------------|
| <b>Community Development and Planning Services</b>                     |                     |                    |                     |
| Regional Development and Planning                                      | -4,782,000          | 25,499,547         | 20,717,547          |
| Community & Developmental Services                                     | -450,000            | 107,416,297        | 106,966,297         |
| Rural & Social Development                                             | -74,000             | 15,869,800         | 15,795,800          |
| <b>Total: Community Development and Planning Services</b>              | <b>-5,306,000</b>   | <b>148,785,644</b> | <b>143,479,644</b>  |
| <b>Technical Services</b>                                              |                     |                    |                     |
| Engineering and Infrastructure                                         | -5,815,000          | 42,921,997         | 37,106,997          |
| Roads                                                                  | -116,512,500        | 114,194,400        | -2,318,100          |
| <b>Total: Technical Services</b>                                       | <b>-122,327,500</b> | <b>157,116,397</b> | <b>34,788,897</b>   |
| <b>Financial, Strategic and Administrative Support Services</b>        |                     |                    |                     |
| Governance and Councillor Support                                      | -54,247,000         | 36,481,940         | -17,765,060         |
| Office of the Municipal Manager                                        | -                   | 13,546,911         | 13,546,911          |
| Corporate Services                                                     | -757,000            | 21,327,387         | 20,570,387          |
| Financial Services                                                     | -224,787,800        | 27,848,919         | -196,938,881        |
| <b>Total: Financial, Strategic and Administrative Support Services</b> | <b>-279,791,800</b> | <b>99,205,157</b>  | <b>-180,586,643</b> |
| <b>Total</b>                                                           | <b>-407,425,300</b> | <b>405,107,198</b> | <b>-2,318,102</b>   |

**E: ANNUAL BUDGET TABLES**

The following compulsory schedules will only be submitted to Council as soon as National Treasury has finalized the Budget Reporting Schedules.

- Budgeted Financial Performance (Revenue and Expenditure by standard classification) - Table A2
- Budgeted Financial Performance (Revenue and Expenditure by standard classification) – Table A3
- Budgeted Financial Performance (Revenue and Expenditure) - Table A4
- Budgeted Capital Expenditure by vote, standard classification and funding - Table A5
- Budgeted Financial Position - Table A6

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- Budgeted Cash flows - Table A7
- Cash backed reserves/accumulated surplus reconciliation - Table A8
- Asset Management - Table A9
- Basic Service Delivery Measurement - Table A10

*Table A10 were not completed because council does not deliver this kind of services hence no information is also available to complete this table.*

**PART 2**

**A: OVERVIEW OF CAPE WINELANDS DISTRICT MUNICIPALITY**

**Background**

The Cape Winelands District Municipality is situated in the Western Cape Province and is one of 44 district municipalities in South Africa. The Western Cape Province is located in the south-western tip of the African continent, bordering the Northern Cape in the north, the Eastern Cape in the east, the Atlantic Ocean on the west, and the Indian Ocean in the south. The province covers a geographical area of 129 462 km<sup>2</sup>, constituting 10.6% of the total land area of the country.



The Cape Winelands district is situated next to the Cape Metropolitan area and encloses 21 473 km<sup>2</sup>. It is a landlocked area in-between the West Coast and Overberg coastal regions. The district includes five local municipalities, namely Drakenstein, Stellenbosch, Witzenberg, Breede Valley and Langeberg (formally known as Breede River/Winelands). The area is one of the “pearls” of South

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Africa's rural and small-town sub-regions, but disparate with a relatively high and diverse level of development.

### **Economic Profile<sup>1</sup>**

The Cape Winelands District is the second largest centre of economic activity in the Western Cape after the City of Cape Town. Economic activity is diverse, with tourism, agriculture, manufacturing and a strong financial services sector all featuring in the region. The region is famous for its spectacular scenery of beautiful mountains, valleys, as well as wine and fruit estates which attract local and foreign tourists.

### **Macro-Economic Environment**

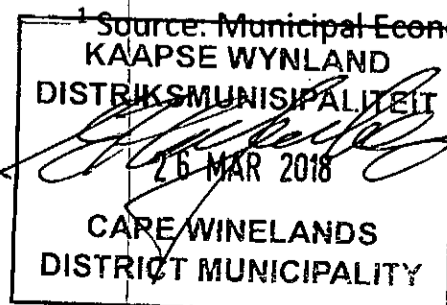
The cautious optimism expressed in the 2016 PERO of slightly higher growth in 2016 in advanced economies did not materialize as economic output moderated for that year. Growth in emerging and developing economies remained unchanged with the result that global economic growth slowed to 3.2 per cent in 2016. The outlook for 2017 is more optimistic: Global growth in the second half of 2016 was higher than the first half and continued to improve in the first two quarters of 2017. The more optimistic economic outlook for the global economy in 2017 and 2018 is the result of a firming growth outlook for the US, Europe and some other developed economies (notably Canada), rather than emerging and developing economies as in previous years.

### **Economic Sectors**

According MERO, 2017 the economic drivers in the CWDM's economy in 2015 were the finance, insurance, real estate and business services sector, the manufacturing sector, and the wholesale and retail trade, catering and accommodation sector.

**Table: The table below depicts the main economic and minor economic industries in the Cape Winelands district**

<sup>1</sup> Source: Municipal Economic Review and Outlook (MERO) 2016, Western Cape Provincial Treasury



MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK FOR THE FINANCIAL PERIOD 2018-2021

| Date                                                   | Total Industries      | Cape Winelands                    |                   |                   |                   |                           |                   |                   |
|--------------------------------------------------------|-----------------------|-----------------------------------|-------------------|-------------------|-------------------|---------------------------|-------------------|-------------------|
|                                                        |                       | Gross value added at basic prices |                   |                   |                   | R millions current prices |                   |                   |
|                                                        |                       | 2010                              | 2011              | 2012              | 2013              | 2014                      | 2015              | 2016              |
| <b>Industry</b>                                        | <b>Geography</b>      |                                   |                   |                   |                   |                           |                   |                   |
| <b>Primary sector</b>                                  | <b>Cape Wineland:</b> | <b>ZAR 4,273</b>                  | <b>ZAR 4,604</b>  | <b>ZAR 4,636</b>  | <b>ZAR 4,801</b>  | <b>ZAR 5,063</b>          | <b>ZAR 5,040</b>  | <b>ZAR 5,553</b>  |
| Agriculture, forestry and fishing                      | Cape Winelands        | ZAR 4,203                         | ZAR 4,530         | ZAR 4,550         | ZAR 4,704         | ZAR 4,979                 | ZAR 4,945         | ZAR 5,454         |
| Mining and quarrying                                   | Cape Winelands        | ZAR 70                            | ZAR 74            | ZAR 85            | ZAR 96            | ZAR 84                    | ZAR 95            | ZAR 99            |
| <b>Secondary sector</b>                                | <b>Cape Wineland:</b> | <b>ZAR 9,238</b>                  | <b>ZAR 9,931</b>  | <b>ZAR 11,039</b> | <b>ZAR 12,159</b> | <b>ZAR 12,879</b>         | <b>ZAR 14,051</b> | <b>ZAR 14,727</b> |
| Manufacturing                                          | Cape Winelands        | ZAR 6,812                         | ZAR 6,875         | ZAR 7,399         | ZAR 7,796         | ZAR 8,228                 | ZAR 8,886         | ZAR 9,287         |
| Electricity, gas and water                             | Cape Winelands        | ZAR 633                           | ZAR 729           | ZAR 927           | ZAR 1,028         | ZAR 1,135                 | ZAR 1,267         | ZAR 1,343         |
| Construction                                           | Cape Winelands        | ZAR 1,793                         | ZAR 2,326         | ZAR 2,713         | ZAR 3,335         | ZAR 3,516                 | ZAR 3,898         | ZAR 4,097         |
| <b>Tertiary sector</b>                                 | <b>Cape Wineland:</b> | <b>ZAR 24,082</b>                 | <b>ZAR 27,229</b> | <b>ZAR 29,499</b> | <b>ZAR 32,363</b> | <b>ZAR 34,721</b>         | <b>ZAR 37,304</b> | <b>ZAR 40,189</b> |
| Wholesale and retail trade, catering and accommodation | Cape Winelands        | ZAR 6,166                         | ZAR 7,634         | ZAR 7,612         | ZAR 8,838         | ZAR 9,497                 | ZAR 10,433        | ZAR 11,433        |
| Transport, storage and communication                   | Cape Winelands        | ZAR 3,171                         | ZAR 3,591         | ZAR 4,120         | ZAR 4,661         | ZAR 5,173                 | ZAR 5,544         | ZAR 5,868         |
| Finance, insurance, real estate and business services  | Cape Winelands        | ZAR 8,178                         | ZAR 8,659         | ZAR 9,782         | ZAR 10,237        | ZAR 10,661                | ZAR 11,220        | ZAR 12,100        |
| General government                                     | Cape Winelands        | ZAR 3,729                         | ZAR 4,158         | ZAR 4,484         | ZAR 4,941         | ZAR 5,468                 | ZAR 5,839         | ZAR 6,267         |
| Community, social and personal services                | Cape Winelands        | ZAR 2,838                         | ZAR 3,187         | ZAR 3,501         | ZAR 3,686         | ZAR 3,923                 | ZAR 4,269         | ZAR 4,521         |

Source: Quantec, 2017

The table above depicts the main economic drivers in the district. The main contributors to the total GGP of the district were as follows:

- Finance, insurance, real estate and business services: R12 100
- Wholesale & retail, catering and accommodation: R11 433
- Manufacturing: R9 287

Based on the above analysis it can be confirmed that the three industries still contribute strongly to the total GGP

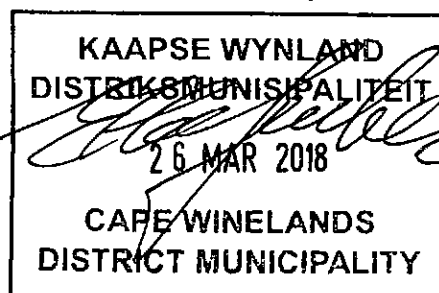
**Trade**

The CWDM's growth is strongly linked to trade, in particular, exports. This puts the district's economy at risk of currency fluctuations, as well as international trends and policy shifts. Most exports from the district go to European Union (EU) followed by Africa and then Asia Pacific Economic Cooperation (APEC) see table below

**Table: Import profile**

| Cape Winelands Import profile |                  |                       | SA Rand (ZAR): Total, all measures |                    |                    |                    |                    |                    |                    |                            |
|-------------------------------|------------------|-----------------------|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------------|
| Region                        | Port             | QSIIC                 | 2010                               | 2011               | 2012               | 2013               | 2014               | 2015               | 2016               | % change b/t 2010 and 2016 |
| World                         | Total: All ports | Total: All industries | ZAR 22,174,563,740                 | ZAR 30,866,548,180 | ZAR 38,159,514,735 | ZAR 47,138,423,368 | ZAR 47,841,341,128 | ZAR 31,673,274,471 | ZAR 32,642,198,883 | 32.07                      |
| Africa                        |                  |                       | ZAR 8,521,870,980                  | ZAR 7,754,762,712  | ZAR 13,106,929,240 | ZAR 14,773,835,037 | ZAR 15,457,241,488 | ZAR 7,829,379,541  | ZAR 9,434,626,681  | 9.67                       |
| America                       |                  |                       | ZAR 1,289,857,544                  | ZAR 2,434,687,231  | ZAR 1,591,292,388  | ZAR 1,602,899,122  | ZAR 1,067,608,251  | ZAR 1,486,385,253  | ZAR 3,078,405,485  | 58.10                      |
| Asia                          |                  |                       | ZAR 10,295,325,875                 | ZAR 16,245,325,788 | ZAR 19,450,699,605 | ZAR 25,575,562,221 | ZAR 25,206,397,166 | ZAR 14,766,527,423 | ZAR 13,290,973,694 | 22.54                      |
| Europe                        |                  |                       | ZAR 1,971,977,005                  | ZAR 4,294,180,145  | ZAR 3,786,598,050  | ZAR 4,933,471,338  | ZAR 5,797,064,398  | ZAR 7,269,335,127  | ZAR 6,475,157,292  | 69.55                      |
| Oceania                       |                  |                       | ZAR 92,406,392                     | ZAR 128,407,063    | ZAR 206,248,143    | ZAR 226,216,731    | ZAR 253,893,041    | ZAR 263,391,438    | ZAR 296,503,614    | 68.83                      |
| Not allocated                 |                  |                       | ZAR 3,125,944                      | ZAR 9,185,242      | ZAR 17,747,308     | ZAR 26,438,918     | ZAR 59,136,783     | ZAR 58,255,688     | ZAR 66,532,118     | 95.30                      |

Source: Quantec, 2017



**Table: Export profile**

| Cape Winelands Export profile |                  |                       | SA Rand (ZAR): Total, all measures |                    |                    |                    |                    |                    |                    |                               |
|-------------------------------|------------------|-----------------------|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------------------|
| Region                        | Port             | QSIC                  | 2010                               | 2011               | 2012               | 2013               | 2014               | 2015               | 2016               | % change b/t<br>2010 and 2016 |
| World                         | Total: All ports | Total: All industries | ZAR 12,707,895,305                 | ZAR 13,705,549,580 | ZAR 14,187,194,286 | ZAR 20,200,780,450 | ZAR 22,080,944,923 | ZAR 27,019,693,709 | ZAR 29,476,305,603 | 56.89                         |
| Africa                        |                  |                       | ZAR 1,305,018,585                  | ZAR 1,678,619,659  | ZAR 1,958,568,948  | ZAR 2,758,873,534  | ZAR 4,159,716,957  | ZAR 7,377,057,219  | ZAR 7,151,821,363  | 81.75                         |
| Americas                      |                  |                       | ZAR 1,306,662,821                  | ZAR 1,555,369,037  | ZAR 1,570,691,444  | ZAR 1,833,049,475  | ZAR 2,019,789,902  | ZAR 2,216,674,824  | ZAR 2,292,279,140  | 43.00                         |
| Asia                          |                  |                       | ZAR 2,583,252,737                  | ZAR 3,236,450,953  | ZAR 2,786,898,512  | ZAR 4,707,168,415  | ZAR 4,472,153,495  | ZAR 4,821,883,340  | ZAR 6,063,784,263  | 57.23                         |
| Europe                        |                  |                       | ZAR 7,179,283,660                  | ZAR 6,963,740,270  | ZAR 7,544,602,417  | ZAR 10,558,228,963 | ZAR 11,013,768,927 | ZAR 12,122,264,602 | ZAR 13,387,771,912 | 46.37                         |
| Oceania                       |                  |                       | ZAR 323,296,730                    | ZAR 270,536,310    | ZAR 312,455,381    | ZAR 335,240,354    | ZAR 412,988,810    | ZAR 472,600,869    | ZAR 576,726,836    | 43.94                         |
| Antarctica                    |                  |                       | ZAR 0                              | ZAR 0              | ZAR 0              | ZAR 0              | ZAR 0              | ZAR 2,893,221      | ZAR 0              | 0.00                          |
| Not allocated                 |                  |                       | ZAR 380,772                        | ZAR 833,352        | ZAR 13,977,584     | ZAR 8,219,709      | ZAR 2,526,832      | ZAR 6,319,634      | ZAR 3,922,089      | 90.29                         |

Source: Quantec

The analysis from above export table is clear that exports to Africa outperformed exports to the Asian market from 2014. Exports to Africa has increased by 42% between 2014 and 2016.

The three main export destinations from the district are.

1. Europe = R12 122 264 602
2. Africa = R7 151 821 363
3. Asia = R6 063 764 263

The trade profile of CWDM is shown in the following table;

**CWDM trade profile, 2016**

|                          |                        |
|--------------------------|------------------------|
| Exports (R1,000)         | R29 476 305 603        |
| Imports (R1,000)         | R32 642 198 883        |
| Total Trade (R1,000)     | R62 118 504 486        |
| Net Exports (R1,000)     | Deficit (R316 589 328) |
| Exports as a % of GDP    | 48.75%                 |
| Trade as a % of GDP      | 0                      |
| Gross Geographic Product | R60 469 000 000        |

Source: Quantec

In the Cape Winelands District exports make up 48.75% of the total GGP of the district. As an export orientated economy it is very dependent on exports for growth, which makes the economy vulnerable to exogenous factors such as international trade policies and exchange rate fluctuations.

**In summary**

The municipal areas within the CWDM, together with the Province, experienced the same trends in growth over the past decade. After 2014, the economy of CWDM grew at a slower rate each year, with 2016 experiencing the lowest growth rates since the recession in 2009. The decline in GDP





growth in the CWDM and the Province post 2014, is mainly due to national and international developments affecting the local economy. General increases in food prices due to the drought, rising national unemployment and increasing interest rates are all having a negative effect on investment while the volatility in the Rand against currencies such as the US Dollar, Pound Sterling and Euro are contributing to rising inflation as SA is generally a net importer of goods. Other factors such as declining business confidence, political instability and the sub-investment credit rating by rating agencies are all contributing to the deteriorating economic conditions.

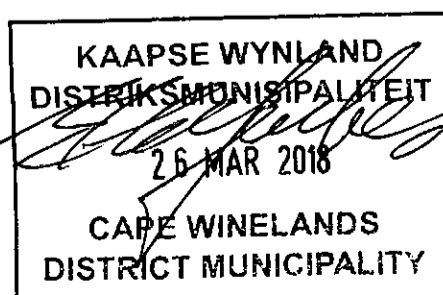
### Political Structure

The Municipal Council of the Cape Winelands District Municipality has 41 councillors. The Mayoral Committee (Mayco) consists of the Executive Mayor, the Deputy Executive Mayor and 6 councillors. The members of the Mayoral Committee, Speaker and Whip of Council are deemed to be full-time councillors. The composition of the Municipal Council is as follows:

| Party              | Democratic Alliance (DA) | African National Congress (ANC) | Economic Freedom Fighters (EFF) | Breedevallei Onafhanklik (BO) |
|--------------------|--------------------------|---------------------------------|---------------------------------|-------------------------------|
| No. of Councillors | 27                       | 11                              | 2                               | 1                             |

The table below presents the Mayoral Committee, Speaker, Whip of Council and portfolios:





| Portfolio                                                        | Name                        | Political Party |
|------------------------------------------------------------------|-----------------------------|-----------------|
| Executive Mayor                                                  | Cllr. (Dr.) H. von Schlicht | DA              |
| Deputy Executive Mayor                                           | Cllr. D. Swart              | DA              |
| Rural and Social Development                                     |                             |                 |
| Strategic Support Services                                       | Cllr. P.C. Ramokhabi        | DA              |
| Financial Management Services                                    | Cllr. J.D.F. Van Zyl        | DA              |
| Technical Services                                               | Cllr. G.J. Carinus          | DA              |
| Local Economic Development                                       | Cllr. J.J. Du Plessis       | DA              |
| Tourism and Sport                                                | Cllr. A. Florence           | DA              |
| Fire Services, Disaster Management and Municipal Health Services | Cllr. L.W. Niehaus          | DA              |
| Speaker                                                          | Cllr. C. Meyer              | DA              |
| Whip of Council                                                  | Cllr. L. Landu              | DA              |



## Workforce Management

The Development Priorities of the Cape Winelands District Municipality as contained in the IDP cannot be achieved without people (human resources) and therefore the effective management of human resources makes a vital contribution to achieving these goals. The Cape Winelands District Municipality, through its salary budget, human resource management policies, practices, systems, etc. recognises that its employees are central in realising the vision and mission of the organisation.

### TOP ADMINISTRATIVE STRUCTURE

|                                                                                                         |                                                                                      |                                                                                                                    |
|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
|                      |                                                                                      |                                                                                                                    |
| <b>Municipal Manager:</b><br>Mr HF Prins                                                                |                                                                                      |                                                                                                                    |
|                      |  |                               |
| <b>Executive Director:</b><br><b>Community Development<br/>and Planning Services</b><br>Mr CV Schroeder | <b>Executive Director:</b><br><b>Technical Services</b><br>Mr F van Eck              | <b>Chief Financial Officer:</b><br><b>Financial and Strategic<br/>Support Services</b><br>Ms FA du Raan-Groenewald |

## **B: LEGISLATIVE ENVIRONMENT**

### **Legal Requirements**

The medium-term revenue and expenditure framework for 2017/2018, 2018/2019 and 2019/2020 was compiled in accordance with the requirements the relevant legislation, of which the following are the most important:

- the Constitution, Act 108 of 1996
- the Local Government Transition Act, Act 209 of 1993
- the Municipal Structures Act, Act 117 of 1998
- the Municipal Systems Act, Act 32 of 2000
- the Municipal Finance Management Act, Act 56 of 2003

In addition to the above, the Municipal Budget and Reporting Framework as approved on 17 April 2009 gave a clear directive on the prescribed reporting framework and structure to be used.

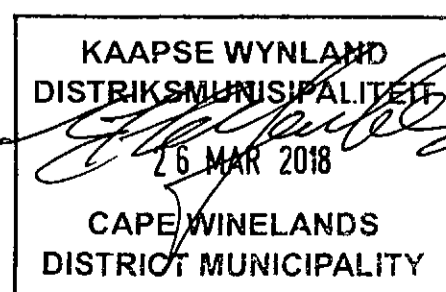
### **Guidelines issued by National Treasury**

National Treasury issued the following circulars regarding the budget for 2018/2019:

- MFMA Circular No. 91 Municipal Budget Circular for the 2018/2019 MTREF – 7 March 2018
- MFMA Circular No. 90 Tax Compliance Status – 30 January 2018
- MFMA Circular No. 89 Municipal Budget Circular for the 2018/2019 MTREF – 8 December 2017

Other circulars used during the compilation of the budget:

- MFMA Circular No. 48 Municipal Budget Circular for the 2009/10 MTREF – 2 March 2009
- MFMA Circular No. 51 Municipal Budget Circular for the 2010/11 MTREF – 19 February 2010
- MFMA Circular No. 54 Municipal Budget Circular for the 2011/12 MTREF – 10 December 2010
- MFMA Circular No. 55 Municipal Budget Circular for the 2011/12 MTREF – 8 March 2011
- MFMA Circular No. 70 Municipal Budget Circular for the 2014/2015 MTREF – 4 December 2013
- MFMA Circular No. 72 Municipal Budget Circular for the 2014/2015 MTREF – 17 March 2014
- MFMA Circular No. 74 Municipal Budget Circular for the 2015/2016 MTREF – 12 December 2014



- MFMA Circular No. 78 Municipal Budget Circular for the 2016/2017 MTREF – 7 December 2015
- MFMA Circular No. 85 Municipal Budget Circular for the 2017/2018 MTREF – 9 December 2016
- MFMA Circular No. 86 Municipal Budget Circular for the 2017/2018 MTREF – 8 March 2017

**Other Guidelines:**

- National outcomes/priorities
- Headline inflation forecasts
- Revising rates, tariffs and other charges
- Funding choices and management issues
- Conditional transfers to municipalities
- Budget process and submissions for the 2016/17 MTREF
- Budget process and submissions for the 2017/18 MTREF

The guidelines provided in the above-mentioned circulars, annexures and other economic factors were taken into consideration and informed budget preparation and compilation.

## **C: OVERVIEW OF ANNUAL BUDGET PROCESS**

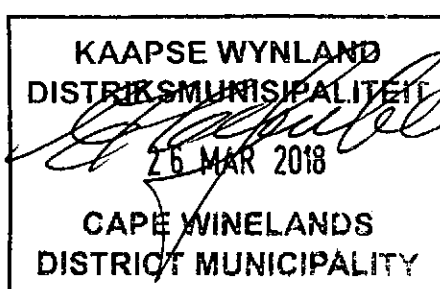
### **Overview of the annual budget process**

Section 53 of the MFMA requires the Mayor of the municipality to provide general political guidance in the budget process and the setting of priorities that must guide the preparation of the budget. In addition, Chapter 2 of the Municipal Budget and Reporting Regulations states that the Mayor of the municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in section 53 of the Act.

The Budget Steering Committee consists of the Municipal Manager and senior officials of the municipality meeting under the chairpersonship of the Mayor.

The primary aims of the Budget Steering Committee are to ensure:

- That the process followed to compile the budget complies with legislation and good budget practices;
- That there is proper alignment between the policy and service delivery priorities set out in the Municipality's IDP and the budget, considering the need to protect the financial sustainability of the municipality;



- That the municipality's revenue and tariff setting strategies ensure that the cash resources needed to deliver services are available; and
- That the various spending priorities of the different municipal departments are properly evaluated and prioritised in the allocation of resources.

### 1. Budget process overview

In terms of section 21 of the MFMA the Mayor is required to table in Council ten months before the start of the new financial year a time schedule that sets out the process to revise the IDP and prepare the budget.

The Mayor tabled in Council the required 4<sup>th</sup> Generation IDP and budget time schedule on 25 May 2017.

### 2. IDP and Service Delivery and Budget Implementation Plan

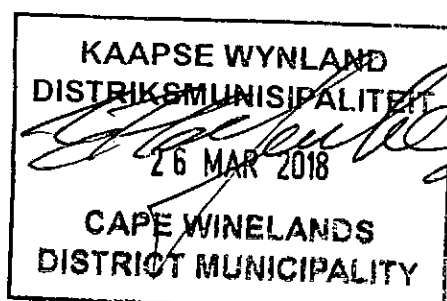
The Municipality's IDP is its principal strategic planning instrument, which directly guides and informs its planning, budget, management and development actions. This framework is rolled out into objectives, key performance indicators and targets for implementation which directly inform the Service Delivery and Budget Implementation Plan.

With the compilation of the 2017/2018 MTREF, each department/function had to review the business planning process, including the setting of priorities and targets after reviewing the midyear performance against the 2016/2017 Service Delivery and Budget Implementation Plan. Business planning links back to priority needs and master planning, and essentially inform the detail operating budget appropriations and three-year capital programme.

### 3. Community /Stakeholder Consultation

A full IDP/Budget consultation process will be carried out during May 2017. During this process members of the community will be afforded the opportunity to provide inputs and comments on the draft budget presented to them. The comments and inputs will be reviewed and where viable the proposed changes will be incorporated into the final budget to be approved by Council end of May 2017.

## D: OVERVIEW OF ALIGNMENT OF ANNUAL BUDGET WITH THE INTEGRATED DEVELOPMENT PLAN (IDP)



The Constitution mandates local government with the responsibility to exercise local developmental and cooperative governance. The eradication of imbalances in South African society can only be realized through a credible integrated developmental planning process.

Integrated developmental planning in the South African context is amongst other, an approach to planning aimed at involving the municipality and the community to jointly find the best solutions towards sustainable development. Furthermore, integrated development planning provides a strategic environment for managing and guiding all planning, development and decision making in the municipality.

The Integrated Development Plan (IDP) is a single and inclusive strategic plan for the development of a municipality, which integrates plans and resources in a sustainable manner, the Fourth Generation Integrated IDP's provide an opportunity to strengthen integrated planning, budgeting and implementation between the Western Cape Government and the respective Western Cape Municipalities and to influence planning to contribute to sustainable local government. One of the key objectives is therefore to ensure that there exists alignment between national and provincial priorities, policies and strategies and the Municipality's response to these requirements.

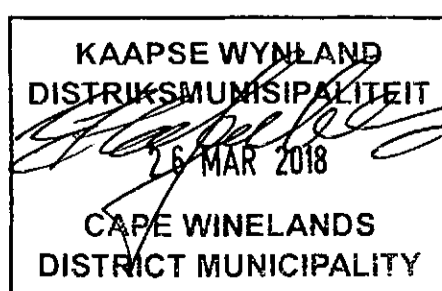
More detail with regard to the alignment of the Annual Budget and IDP is provided in the attached 4<sup>th</sup> Generation IDP document which will be submitted to Council on 25 May 2017 as Annexure "E".

The strategic goals and resultant focus areas of the IDP are as follow:

***Strategic Objective 1: Community Development and Planning Services***

*Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.*

- Provide a comprehensive and equitable Municipal health Service including Air Quality Management throughout the CWDM.
- Ensure coordination of multi-disciplinary and sectoral disaster risk reduction through integrated institutional capacity for Disaster Risk management, Disaster Risk Assessment and Response and Recovery.
- Effective planning and coordination of specialized fire-fighting services throughout the CWDM
- To facilitate environmentally sustainable economic development planning through the development and maintenance of; strategic partnerships, investment attraction, retention and opportunities, SMME support and development, skills development and information knowledge.



To facilitate, ensure and monitor the development and empowerment of the poor by graduating people out of poverty, social inclusion and improving the livelihood of the poor, vulnerable groups, rural farm dwellers and rural communities.

**Strategic Objective 2: Technical Services**

*Promoting sustainable infrastructure services and a transport system which fosters social and economic opportunities*

- To comply with the administrative and financial conditions of the Western Cape Government roads agency function agreement.
- To implement sustainable infrastructure services.
- To increase levels of mobility in the whole of the CWDM area.
- To improve infrastructure services for rural dwellers.
- To implement an effective ICT support system.

**Strategic Objective 3: Financial, Strategic and Administrative Support Services**

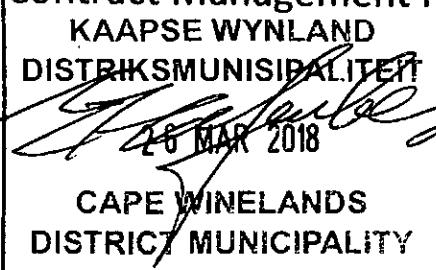
*Providing effective and efficient financial and strategic support services to the Cape Winelands District Municipality.*

- To facilitate and enhance sound financial support services
- To strengthen and promote participative and accountable IGR and governance.
- To facilitate and enhance sound strategic support services

**E: OVERVIEW OF BUDGET RELATED POLICIES**

The policies listed below were reviewed and are available on the Municipalities website, use the following route: *Information Library/Financial Information and Reports/Budget Related Policies*

- Budget Policy
- Cash Management and Investment Policy
- Implementation of the Expanded Public Works Program (EPWP) Policy
- Funding and Reserves Policy
- Appointment of Consultants Policy
- Mobile Device Policy
- Official Vehicles and Fleet Management Policy
- Preferential Procurement Policy
- Virement Policy
- Combatting Abuse of Supply Chain Management System Policy
- Branding Policy
- Leave and Unpaid Leave Policy
- Asset Management Policy
- Contract Management Policy



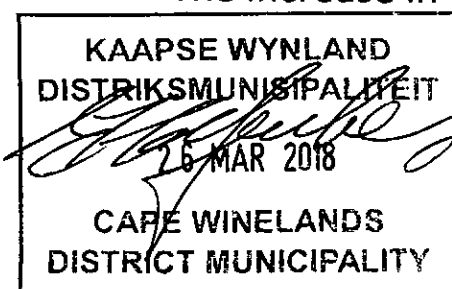
Private Work: Declaration of Interest; Code of Conduct for Supply Chain Management Practitioners and Role Players  
Petty Cash Policy  
Community Support Policy  
Appointment of Consultants Policy  
Branding Policy  
Combatting Abuse of Supply Chain Management System Policy  
Corporate Gifts Policy  
Expenditure Management Policy  
Grant in Aid Policy  
Implementation of the Expanded Public Works Program (EPWP) Policy  
Internship Policy  
Inventory and Stock Management Policy  
Leave and Unpaid Leave Policy  
Long Term Financial Planning and Implementation Policy  
Maintenance Management Policy  
Overtime Policy  
Preferential Procurement Policy  
Revenue Management Policy  
Sponsorships Policy  
The provision of basic service for rural dwellings Policy  
Unauthorized, Irregular, Fruitless and Wasteful Expenditure Policy  
Unforeseen and Unavoidable Expenditure Policy

#### **F: OVERVIEW OF KEY BUDGET ASSUMPTIONS**

Municipalities' long-term financial viability depends largely on the extent to which improved and sustainable revenue capacity on the one hand and sound financial management of its resources on the other hand can be achieved. These imperatives necessitate proper multi-year financial planning. Future impacts of revenue streams, expenditure requirements and the financial implications for the community at large (i.e. the potential influence on rates, tariffs and service charges) must be identified and assessed to determine the sustainability of planned interventions, programs, projects and sundry service delivery actions.

The following factors have been taken into consideration in the compilation of the 2018/2019 MTREF:

- National Government macro-economic targets;
- The general inflationary outlook and the impact on Municipality's residents and businesses;
- The impact of municipal cost drivers;
- The increase in prices for electricity, water and fuel; and
- The increase in the cost of remuneration





### **Impact of national, provincial and local policies**

Integration of service delivery between national, provincial and local government is critical to ensure focused service delivery and in this regard, various measures were implemented to align IDP's provincial and national strategies around priority spatial interventions. Therefor the following national priorities form the basis of all integration initiatives:

- Creating opportunity for growth and jobs;
- Improve education outcomes and opportunities for youth development;
- Increase wellness, safety and tackle social ills;
- Enable a resilient, sustainable, quality and inclusive living environment; and
- Embed good governance and integrated service delivery through partnerships and spatial alignment.

To achieve these priorities integration mechanisms are in place to ensure integrated planning and execution of various development programs. The focus will be to strengthen the link between policy priorities and expenditure thereby ensuring the achievement of the national, provincial and local objectives.

### **G: EXPENDITURE ON ALLOCATION AND GRANT PROGRAMMES**

Refer to MBRR SA 19.

### **H: ALLOCATIONS AND GRANTS MADE BY THE MUNICIPALITY**

Refer to MBRR SA 21 and Annexure "I"

### **I: COUNCILLOR AND BOARD MEMBER ALLOWANCES AND EMPLOYEE BENEFITS**

Refer to MBRR SA 23 and Annexure "F"

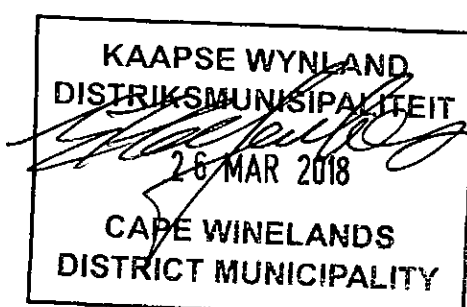
### **J: MONTHLY TARGETS FOR REVENUE, EXPENDITURE AND CASH FLOW**

Refer to MBRR SA 25; SA 26; SA27; SA28; SA 29 and SA 30 and Annexure "A"

### **K: CONTRACTS HAVING FUTURE AND BUDGETARY IMPLICATIONS**

The municipality did not enter into agreements with future budgetary implications. Refer to MBRR Section 33.

### **L: DETAIL CAPITAL BUDGET 2015-2016**



Refer to MBRR SA 35, MBRR SA 36 to be submitted as Annexure "G" at the Council Meeting on 25 February 2016.

#### **M: LEGISLATION COMPLIANCE**

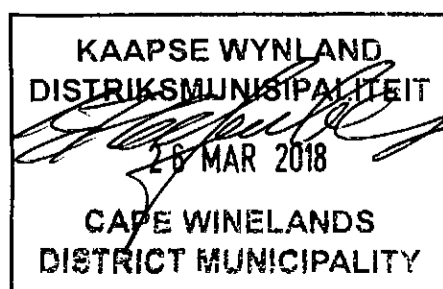
Compliance with the MFMA implementation requirements has been substantially adhered to through the following activities:

- Budget and Treasury Office  
A Budget Office and Treasury Office have been established in accordance with the MFMA.
- Budgeting  
The annual budget is prepared in accordance with the requirements prescribed by National Treasury and the MFMA.
- Financial reporting  
The municipality is 100% compliant with regards to monthly, quarterly and annual reporting to the Executive Mayor, Mayoral Committee, Council, Provincial and National Treasury.
- Annual Report  
The annual report is prepared in accordance with the MFMA and National Treasury requirements.
- Audit Committee  
An Audit Committee has been established and is fully functional.
- Service Delivery and Budget Implementation Plan  
The detail SDBIP document is at a draft stage and will be finalized after approval of the 2017/2018 MTREF in April 2016.
- MMC Training  
Most of the senior, middle management and interns have attended the MMC Training (Municipal Minimum Competency Training) conducted by the School of Public Management and Planning (University of Stellenbosch).

#### **N: OTHER SUPPORTING DOCUMENTS**

Additional information/schedules in accordance with the budget and reporting regulations as listed below will be submitted to National Treasury. SA1 - Supporting detail to Budgeted Financial Performance:

- SA2 - Matrix Financial Performance Budget (revenue source/expenditure type)
- SA3 - Supporting detail to Budgeted Financial Position
- SA4 - Reconciliation of IDP strategic objectives and budget (revenue)
- SA5 - Reconciliation of IDP strategic objectives and budget (operational expenditure)
- SA6 - Reconciliation of IDP strategic objectives and budget (capital expenditure)



SA7 - Measurable Performance Objectives Refer to the attached SDBIP document section 8. The SDBIP will only be signed after the approval of the 2015/2016 Budget

SA8 - Performance indicators and benchmarks

SA9 - Social, economic and demographic statistics and assumptions

SA10 - Funding measurement

SA11 - Property Rates Summary - Not applicable

SA12a- Property rates by category - Not applicable

SA12b- Property rates by category - Not applicable

SA13 Service Tariffs by category

SA14 - Household bills - Not applicable

SA15 - Investment particulars by type

SA16 - Investment particulars by maturity

SA17 - Not applicable

SA18 - Transfers and grant receipts

SA20 - Reconciliation of transfers grant receipts and unspent funds

SA24 - Summary of personnel numbers

SA26 - Budgeted monthly revenue and expenditure (municipal vote)

SA27 - Budgeted monthly revenue and expenditure (standard)

SA28 - Budgeted monthly capital expenditure (municipal vote)

SA29 - Budgeted monthly capital expenditure (standard)

SA30 - Budgeted monthly cash flow

SA31 - Not applicable

SA32 - List of external mechanism

SA34a- Capital expenditure on new asset class

SA34b- Capital expenditure on the renewal of existing assets by asset class

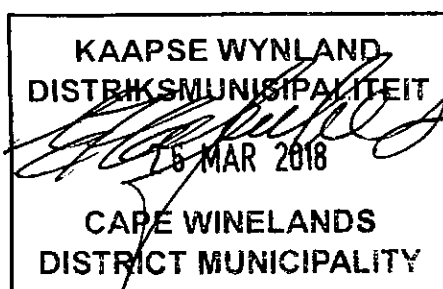
SA34c- Repairs and maintenance expenditure by asset class

SA34d Depreciation by asset class

SA35 - Future financial implications of the capital budget

SA36 - Detailed Capital Budget

SA37 - Not applicable




**O: QUALITY CERTIFICATE**

I, Henry Prins..... Municipal Manager of Cape Winelands District Municipality, hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations under the Act, and that the annual budget and supporting documents are consistent with the Integrated Development Plan of the municipality.

Name: Henry Prins

Municipal Manager of Cape Winelands District Municipality

Signature 

Date 26/03/2018

